

**Point Marion Borough Council
Regular Meeting Minutes
February 10, 2025**

Council meeting was opened with a moment of silence and Pledge of Allegiance by President Joseph Corcoran.

Members present: Mitch Cottrell, Joe Corcoran, Anthony Jordan, Carl Ables, Doug Sholtis and Jack Stewart.

Absent: Billie Jo Nicklow, Jim Cottrell, Bob Goodwin.

Others present: Wendy Cottrell, Rosemary Costa, and Christine Cottrell.

Roll call was taken by the Secretary and quorum was established.

Minutes of the January 27, 2025 were provided. A motion was made by Mitch Cottrell and seconded by Jack Stewart to accept the minutes. All in favor, motion carried.

PUBLIC COMMENT: 911 communicator – how it works: the system calls out to the employees at the plant as well as fire and police. Emails will be collected from the community to be able to notify the public quicker in an emergency situation.

SECRETARY'S REPORT Bills for payment were provided to council. A motion was made by Jack Stewart and seconded by Mitch Cottrell to pay the bills. All in favor, motion carried.

SOLICITOR'S REPORT: Packets will become available tomorrow (February 11th) for the local primary elections in May for those who would like to submit their petitions. The Mayor and the Tax Collector positions are up this year.

We need to vote on our new meeting absentee ordinance. Motion was made by Anthony Jordan and seconded by Mitch Cottrell. All in favor, motion carried.

The DA is still working on the issue at hand.

Other issues discussed by Doug at the last meeting are still being worked on.

MAYOR'S REPORT: Carl received a letter from the dam assuring that everything is working as expected. They are looking at a permit renewal. The letter was circulated.

CODE OFFICER'S REPORT: Big K has finished all updates required from McMillen, and is asking for an occupancy permit. Jack will ask Mark regarding condition of the sidewalks that has yet to be repaired. All structural work is done. We are still in Common Pleas Court regarding ownership (March 13th) due to fines they have appealed. Jack also provided a report regarding work that has been done by our code enforcer. Three properties were cited. Three structures were deemed unsafe. Unmoved cars around Point Marion are being looked into. Complaints have been noted regarding some that are hindering traffic flow. Board code training virtual coming up – would like the borough to cover the cost for both Jack and Mark. It is \$40 per person. Questions and complaints regarding the homes and the motorcycles being ridden at night on the back end of Cupelli Street. Concern about the junk accumulating.

COMMITTEE REPORTS:

Water/Sewage: N/A

Infrastructure/ Daily Operations Reports: Sewer line repair; blower switched, removed railroad track from street. Daily operations and repairs were noted. Camp Run Road drain project is complete. Mitch spoke with the diver to see if repairs can be done from the inside. Wiring has been run, and a lot of the equipment has been purchased. The 4th Avenue Pump Station has been paid for, built, and will be brought in soon. Peter Buss will be meeting with Mitch regarding what is reimbursable under the grant.

Public Safety: N/A

Park: Wendy updated council regarding the DCED had flagged the borough but it has been lifted. Becky Wadsworth will be sending a representative to the park to look at the bathrooms. Anthony Jordan will write up a spec to be put in the paper for bids, and will send it to council before posting. Those interested must give us an actual bid – there will be a bid deadline.

Wendy also questioned about the Rental Registration rates for 2025 – it is time to send out the letters to landlords. Anthony suggested that the borough put a cap on the number of rentals landlords were allowed in the city. There was concern regarding if this can be done legally. Eventually the borough would like to have an ordinance that requires rental inspections when homes become vacant.

UNFINISHED BUSINESS:

Garbage Contract/Audit Updates: N/A

Zoning, Permits/Economic Development: Anthony Jordan feels that we need our own zoning. Other issues will be discussed in the executive session.

Open House Meeting Area: The meeting has been moved to February 19th and will be held at the Boy Scout Building at 6:30pm. It will be posted on the website and on the borough Face Book page.

Borough Office Floor Update: N/A

New Business:

Application for Credit Account: The borough has an opportunity to fill out a credit application for meter purchases. Badger Beacon is Bluetooth. If we go cellular, it would save time and is cheaper than buying a new Trimble and is less than \$10,000.00. They will come do a test in order to check to make sure that all homes and meters are in range. Cellular will read and alert us to any leaks, tampering, etc. There is a monthly service fee of \$500.00 per month. More information is needed. A credit application will need to be filled out and submitted.

New Charger for Trimble: The current charger is not working correctly – a new charger is needed. The cost is \$250.00. Council approved.

Road Salt Contract: A new Salt Contract Agreement is needed to be signed and submitted by March 15, 2025. It is to lock us into a lower cost than normal. Mitch to find out the total of what we need for next year – duplicate from last year's number. Linda will submit the online contract.

2025 PennPRIME Trust Renewal Proposal & Member Credits: Liability Insurance. Joe and Doug signed – Linda scanned and submitted back to Mr. Schmidt.

New Funding Opportunity – Small Water & Sewer Guidelines: Get more information and report back to council.

Costar Contract: Linda will register the borough online for the new Costars contract.

Payroll Percentages – suggested changes: To be discussed at executive session.

Announcements:

None.

A motion was made by Mitch Cottrell and seconded by Jack Stewart to enter into executive session. All in favor, motion carried. 8:16pm.

A motion was made by Mitch Cottrell and seconded by Jack Stewart to enter into regular session. All in favor. Motion carried. Time: 9:15pm.

A motion was made by Jack Stewart and seconded by Mitch Cottrell to raise rental registration fee to \$75.00. All in favor, motion carried.

A motion was made by Mitch Cottrell and seconded by Anthony Jordan for the meeting to be adjourned. All in favor, motion carried. 9:22pm.

Joseph Corcoran

President

Linda Lee

Secretary

2-24-25

Date