

**Point Marion Borough Council
Regular Meeting Minutes
March 24, 2025**

Council meeting was opened with a moment of silence and Pledge of Allegiance by President Joseph Corcoran.

Members present: Mitch Cottrell, Joe Corcoran, Anthony Jordan, Doug Sholtis and Jack Stewart.

Absent: Billie Jo Nicklow, Jim Cottrell, Carl Ables and Bob Goodwin.

Others present: Wendy Cottrell, Helmet Binder, Rosemary Costa, and Mike Costa.

Roll call was taken by the Secretary and quorum was established.

Minutes of the March 10, 2025 were provided. A motion was made by Anthony Jordan and seconded by Jack Stewart to accept the minutes. All in favor, motion carried.

PUBLIC COMMENT:

* Danielle Mahl, IGS Energy – Provided updates for their offer on electricity and gas. Contracts will be emailed for Esignature. To discuss contracts at executive session.

* Thanks to Wendy Cottrell for posting the park statements on the Riverfront Park Associates website.

* Playground equipment needs repaired.

SECRETARY'S REPORT The bank accounts report was circulated for review. Bills for payment were provided to council. A motion was made by Anthony Jordan and seconded by Jack Stewart to pay the bills. All in favor, motion carried.

SOLICITOR'S REPORT: Doug shared a draft for the Flood Plain Ordinance for review. The borough needs to have this ordinance in case someone wants to construct in the flood plain area. He will submit it to McMillen Engineering for future use once accepted. He would like to email to everyone for review for conversation. A motion was made by Anthony Jordan and seconded by Mitch Cottrell to complete the ordinance and have an ad put in the paper. Mike Costa requested that he receive a copy of the ordinance once complete.

Resolution to join the Mon River Towns program. A motion was made by Jack Stewart and seconded by Mitch Cottrell to become members. All in favor, motion carried.

Leins were provided to Doug by Jack – he will complete for next meeting.

Doug prepared the motion for the Boulevard house and it has been filed. As long as there is no appeal after the motion is signed within thirty days, it will become borough property.

Doug will check into a burned home ordinance.

MAYOR'S REPORT: N/A

CODE OFFICER'S REPORT: Three properties were posted as dangerous structures. Hearing for Big K has been rescheduled for July. They are looking to settle the case.

COMMITTEE REPORTS:

Infrastructure/ Daily Operations Reports: Mitch provided a report from Dave Lowe regarding daily operations. A visit from DEP went well. Storm drops have been completed in several areas. Water meter was removed on home that will be torn down. Tree removed on Cheat Street. Sewer line repair completed by the gas company. Emergency electric repair at the pump station will be done soon. All Tier2 notices have been posted in the community. Grates are needed and requests will be submitted. Time study on overtime hours is in progress. Numbers should be down compared to last year.

Public Safety: New body cameras are needed as the old company sold out. Tasers need replaced, as the ones we have are outdated. Grants will be reviewed for payment possibilities.

Park: Nothing new to report on the park. A bake sale is scheduled for April 1st for the Regatta.

UNFINISHED BUSINESS:

Payroll percentages overview: It was decided that the new percentages for payroll would be changed to 65% water fund, 15% sewage fund, and 20% general fund.

Mountain State Waste Contract: Talk to MSW and ask them to change the contract where it states we are with West Virginia.

Porta-Potties Payment for the Regatta: A motion was made by Jack Stewart and seconded by Mitch Cottrell to pay for the porta-potties for the Regatta in the amount of \$1260.00. Three in favor, one abstained. Motion carried.

NEW BUSINESS:

Burn Day Ordinance Discussion: Anthony made a motion to amend the Point Marion burn ordinance to reflect three days a week, Monday, Wednesday and Saturday. It is currently Wednesday and Saturday unless there is a burn ban. Motion failed due to lack of a second.

Parking on Broadway: Mitch is going to have the utility workers paint the curbs to make it more visible closer to the intersections.

Money for Permits: The borough is allowed to set an administrative fee to receive a percentage of the permits. Jack noted that we will contact McMillen to find out more information.

Lein letter fee increase: Wendy asked that the lein letter fee be increased from \$25.00 to \$40.00. Jack Stewart made a motion to increase the lein letter, seconded by Anthony Jordan. All in favor, motion carried.

Announcements:


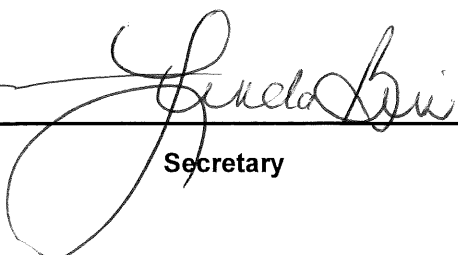
N/A

A motion was made by Jack Stewart and seconded by Anthony Jordan to enter into executive session. All in favor, motion carried. Time: 7:58pm.

A motion was made by Mitch Cottrell and seconded by Anthony Jordan to enter into regular session. All in favor. Motion carried. Time: 9:21pm.

A motion was made by Jack Stewart and seconded by Anthony Jordan to enter into an agreement for twelve months with IGS Energy for both electric and gas utilities. Said contract will be signed pending review of the solicitor. All in favor. Motion carried. Time: 9:24pm.

A motion was made by Mitch Cottrell and seconded by Anthony Jordan for the meeting to be adjourned. All in favor, motion carried. 9:25pm.

  4.14.25

President Secretary Date