

# **Point Marion Borough Council Reorganization Meeting**

## **Minutes**

### **January 2, 2023**

**Council meeting was opened with a moment of silence and Pledge of Allegiance by Mayor Carl Ables**

**Members present: J. Corcoran, J. Stewart, M. Cottrell, J. Cottrell, Trish Steve, Mayor C. Ables, Bob Goodwin.**

**Absent Billie Jo Nicklow and Solicitor Doug Sholtis**

**Others present: None**

**Mayor Carl Ables called the reorganization meeting to order followed by a moment of silent meditation and Pledge of Allegiance.**

#### **Roll Call**

**Roll call was taken and established.**

**Mayor C. Ables opened nominations for council President. Councilman J. Stewart moved to nominate J. Corcoran for council President for 2023 and was seconded by Jim Cottrell. Given no further nominations and by unanimous vote J. Corcoran will be Borough President for the calendar year 2023.**

**The remainder of the reorganization meeting was then turned over to the President of council**

**Nominations were opened for council Vice President a motion was made by Bob Goodwin and seconded by Jim Cottrell for Jack Stewart given no further nominations Jack Stewart will be council Vice President for 2023.**

**Motion by Jack Stewart nominate Jim Cottrell for President Pro-Tem seconded by Bob Goodwin given no further nominations the vote was unanimous Jim Cottrell will be President Pro-Tem for the calendar year 2023.**

**Motion By Bob Goodwin and seconded by Jack Stewart to retain Harold Whyel as Secretary/Treasurer and to have signature authority on checks, to have administrative access over bank accounts, and to have the authority to access the bank accounts and to transfer funds as becomes necessary to conduct borough business for 2023. M.C.**

**Motion by Bob Goodwin second by Trish Steve to retain Sholtis as solicitor for 2023. Motion Carried.**

**Motion by Jack Stewart and seconded by Bob Goodwin to retain Mark Gordon as Code Enforcement Officer for 2023. M.C.**

**Motion by Trish Steve and seconded by Jack Stewart to use United Bank and First United as Borough Depositories for 2023. M.C.**

**Motion by Jack Stewart and second by Jim Cottrell to retain Gibson Thomas as engineering firm for 2023. Motion Carried.**

**Motion by Jack Stewart and seconded by Bob Goodwin to retain McClure & Wolf as the CPA firm to do payroll and payroll taxes and training on QuickBooks for 2023. Motion Carried.**

**Motion by Mitch Cottrell and seconded by Trish Steve that the meetings for calendar year 2023 will be the second and fourth Mondays beginning January 23<sup>rd</sup> 6:30 P.M. with the exception being January 9<sup>th</sup> and December 25<sup>th</sup> there will be no meetings on these two dates. Motion Carried.**

**Being no further reorganization business, the President called for adjournment.**

**A motion was made by Bob Goodwin and seconded by Jack Stewart to adjourn the meeting. M.C.**

#### **Regular Meeting of the Point Marion Borough Council**

**President J. Corcoran then opened the first regular meeting of the calendar year.**

**Roll call was taken attached reorganization meeting minutes for borough council members present.**

**Quorum established**

**A motion was by Jack Stewart and seconded by Jim Cottrell to approve the minutes of the Dec. 12<sup>th</sup>, meeting. M.C.**

**Engineer's Report: None**

**Mayor raises question concerning finding an engineering firm for UCC/Construction permits Jack Stewart responds that borough has received interest from McMillen Engineer and K-2 Engineering.**

**Mayor's Report**

**Dan Hoff who takes care of Borough and Police I.T. will be in this week with Autumn Kubina to get log-ins also stated can get used Police Vest from another municipal police department at Pro rate cost.**

## **Secretary's Report**

Secretary/Treasurer asked for approval of current bills and bills that will accrue interest or late charges prior to the next meeting, a motion was made by Bob Goodwin and seconded by Trish Steve. M.C.

Council Vice-President then gave a year in review of the borough report. Council after the report was given felt it was a good year. Listed all that was accomplished during the year 2022.

A discussion took place on finances and council Vice-President asked the Secretary how he knew how to distribute funding and if I received monthly deposit reports I stated I had received them up through August of 2022 and that I had to do an educated guess based upon prior reports. Discussion on First United loan, funds were approved by council out of loan to purchase new plow truck. Also Mayor spoke with Andrew Hardesty and stated that we could apply for a loan to reimburse loan account. Motion made by Mitch Cottrell , second by Jim Cottrell motion carried.

## **Solicitor's Report:**

No Report

## **Police and Code Enforcement**

Jack reported that Mark Gordon is now on board as the new Borough code enforcement officer.

## **Administrative/Water/Sewage**

Jim Cottrell also gave year in review report of the past year, fresh water pump installed and is up and running. Issue on Sadler Street is fixed. During bad weather roads were treated and were in good shape. Working on second office in the borough building. Brush cleared on various streets within the borough. Issue with drain behind the post office has been fixed. Yearly filter evaluation will take place week of January 16<sup>th</sup> 2023. SCADA system to be completed week of January 9<sup>th</sup> 2023. 6 Alleys completed graveled curbs painted. Street signs and poles erected. 24 leaks fixed and 18 meters replaced. Sewage Blower #2 repaired 4<sup>th</sup> Ave. Pump Station #2 pump out for repair to be completed sometime in February.

## **Building and Grounds**

Mayor asked for funding for the office in the borough building, a motion was made by Jim Cottrell and seconded by Mitch Cottrell to allocate up to \$2,500 for the borough office. Also steps and fencing fixed on the side of the building.

## **Park**

Bob Goodwin gives year end park report.

**Solid Waste Collection and Recycling**

Need to set up a clean-up day in the coming year.

**Streets and Sidewalks**

Report given in year- end report by Jim Cottrell

**Library**

General discussion took place.

**Unfinished Business**

No Report

**New Business**

Discussion on working on long term plan to fix the bridge.

Motion by Jack Stewart and seconded by Trish Steve to enter into executive session at 8:10 P.M. M.C.

Motion by Bob Goodwin and seconded by Jack Stewart to exit executive session at 9:08 P.M. M.C.

Being no further business Council President J. Corcoran called for Adjournment

Council Vice-President Jack Stewart moved and seconded by Jim Cottrell to adjourn the meeting; motion carried.

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President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date